

मानव सम्पदा पोर्टल पर ऑनलाइन संशोधन हेतु प्रार्थना पत्र

सेवा में,

श्रीमान खण्ड शिक्षा अधिकारी महोदय,

विकासखण्ड-....., जनपद-मैनपुरी ।

विषय- मानव संपदा पोर्टल पर ई सर्विस बुक में संशोधन के सम्बन्ध में ।

महोदय,

सादर अवगत कराना है कि मानव संपदा पोर्टल पर मेरी ई सर्विस बुक में विवरण गलत दर्ज है। जिसका सही विवरण निम्नवत है।

Section H		
Employee Service History		
Point of correction	Details as per manav sampada portal	Details to be updated
Order Number		
Order Date		
Transaction		
Posting Area		
From- To		
From State		
To State		
From Department		
To Department		
To Office State		
To Office State		
From District		
To District		
From Office Level		
To Office Level		
From School		
To School		
From Branch		
To Branch		
From Designation		
To Designation		
From Sub Designation		
To Sub Designation		
Remark (if any)		
Effective Order Date		
From Date		
To Date		
Notional		

Real		
Financial Beneficial Date		
Pay Commision		
Basic Pay		
Pay Scale/Grade Date		
Cadre		
Level in Cadre		
Upload File		

Section G Previous Posting History		
Point of correction	Details as per manav sampada portal	Details to be updated
Joining Detail		
Sr.No.1		
Order		
Order Date		
Joining Date		
Department		
Office State		
District		
Office Level		
School		
Designation		
Sub Designation		
Relieving Detail		
Sr.No.1		
Releiving Date		
Against Transfer Order No		
Order Date		
Establishment At		
Office State		
Office District		
Office Level		
Establishment School		
Releiving to Designation		
Sub Designation		

Point of correction	Details as per manav sampada portal	Details to be updated
Joining Detail		
Sr.No.2		
Order		
Order Date		
Joining Date		
Department		
Office State		
District		
Office Level		
School		
Designation		
Sub Designation		
Relieving Detail		
Sr.No.2		
Relieving Date		
Against Transfer Order No		
Order Date		
Establishment At		
Office State		
Office District		
Office Level		
Establishment School		
Relieving to Designation		
Sub Designation		

अतः श्रीमान जी से निवेदन है कि उक्त विवरण को मानव संपदा पोर्टल पर ऑनलाइन सही करवाने की कृपा करें। सभी सही विवरण के साक्ष्य संलग्न है।

संलग्न साक्ष्य की सूची:-

- 1-
- 2-
- 3-
- 4-

प्रार्थी के हस्ताक्षर

नाम:-

मानव संपदा कोड:-

पदनाम:-

विद्यालय:-

मो०न०:-